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Authority Board Members

Thomas LeGrand
Chairperson

Dale Borchert
Vice-Chairperson

Aileen Rohr
Treasurer

Jennifer Cannella
Secretary

Eric Weinstock

Ex-Officio Members

Jennifer Cocozza
Commissioner
D.C. Dept. of Planning & Development

Brian Scoralick
D.C. Soil & Water Conservation District

Legislative Liaison

Trevor Redl
County Legislature

Staff

Jonthan Churins
Executive Director

Jessica McMahon
Deputy Director/ Treasurer

DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES OF BOARD MEETING
September 23, 2026

Board Members Attending in Person
Tom LeGrand
Jennifer Cannella
Dale Borchert
Aileen Rohr

Staff Attending in Person
Jonathan Churins
Jessica McMahon
Rich Winchester
Gary Banks
Pam Compasso
Kai Eckert
Carol Falcone
Ed Mills
Jason Teed

Board Members Present via Video/Conference Call
N/A

Staff Present via Video/Conference Call
N/A

Board Members Absent

Eric Weinstock

Others Present via Video/Conference Call

Members of the Public

Kathleen Crowley – HPWB – 24 Horseshoe Drive Hyde Park, NY 12538

Meeting Open – Introductions

The meeting opened at 4:31 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

Kathleen Crowley – HPWB – 24 Horseshoe Drive Hyde Park, NY 12538

Ms. Crowley asked the following questions:

1. Was a Root Cause Analysis (RCA) performed?
2. Who performed the analysis?
3. What were the results?
4. What corrective actions were implemented?

Jonathan Churins advised and confirmed with Ms. Crowley he would call her within 1 – 2 days after the meeting.

Consent Items

Approval of Meeting Minutes

Approval of Draft Meeting Minutes from Meeting on May 20, 2026

Dale Borchert made a motion to approve the Draft Meeting Minutes from the meeting on May 20th 2026. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.A)**

Approval of Draft Meeting Minutes from Meeting on July 15, 2026

Dale Borchert made a motion to approve the Draft Meeting Minutes from the meeting on July 15th 2026. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.B)**

Approval of Draft Meeting Minutes from Meeting on August 19, 2026

August 19, 2026 minutes held until a quorum of representatives is present to consider and approve them.

Approving Board Members Not Available (R2026.09.C)

Chairman's Report

Finance Reports

Warrant

The Warrant was provided to the Board, in the Board package.

Dale Borchert made a motion to approve the Warrant as presented. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.D)**

2027 Tentative Assessment Summary

Jonathan Churins stated that the Tentative Assessment Summary is for various assessments that will be placed on water/sewer systems that have debt service, these are for capital improvements that have been done over time. Tentative assessment rates were reviewed year over year and evaluated where newly introduced this year.

Affirmation for Continuance of Underwriter

The Authority recently completed its financing of the 2026 Revenue Bonds with Raymond James Associates, Inc of New York, NY. We are asking the Board's approval for the continuance of using Raymond James Associates, Inc in the future.

Dale Borchert made a motion to approve the Continuance of Underwriter. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.E)**

Operations Report

The Operations report was provided to the Board in the Board package. The Board did not have any questions.

Hyde Park Boil Water Notice

On August 31, 2026, a temporary interruption to the chlorine treatment system at the Dutchess County Water and Wastewater Authority's (DCWWA) Hyde Park Regional Water Regional Water System Plant resulted in a precautionary Boil Water Notice for affected customers.

The interruption occurred overnight following a failure of the plant's redundant backup battery power supply impacted the controlling server and alarm system.

Due to the alarm failure, on-call staff were not contacted to respond to the issue. Operations staff responded the morning of August 31, 2026, restored the treatment system, and took immediate steps to ensure the water system was operating properly and began collecting residual disinfectant levels in the distribution system to evaluate potential impact. At 12:00 pm, in coordination with the Dutchess County Department of Health, the determination was made to implement the Emergency Response Toolkit to notify the community. This decision was made with an abundance of caution to protect public health.

As part of the response, two rounds of coliform samples were collected on August 31, 2026 and September 1, 2026. All samples tested absent of coliform bacteria. Based on the sampling results and in consultation with the Dutchess County Department of Health, the Boil Water Notice was lifted on September 2, 2026.

The water system has returned to normal operation.

Ongoing Evaluation

The Authority, in coordination with the Health Department, is conducting a detailed evaluation of the event. The evaluation is examining the control system, associated equipment, alarms and other factors that contributed to the temporary interruption in treatment.

Cybersecurity was not a factor in this event. The plant's operational technology and control systems are isolated from exterior manipulation and are not connected to the public Internet.

The Authority has begun reviewing potential improvements to help prevent a similar event from occurring in the future. Additional corrective measures will be identified as the technical evaluation is completed.

Additional Information

The Authority is providing information and documentation to the Health Department as part of its ongoing review. A more detailed After-Action Report, including the findings of the evaluation and corrective measures being considered or implemented, will be presented at a future Authority Board meeting.

DCWWA appreciates the cooperation of Hyde Park Regional Water customers during this temporary precautionary measure. DCWWA would also like to extend its gratitude and appreciation towards its operational staff that quickly identified the problem and immediately worked towards a solution to restore the chlorine

treatment system while continuously monitoring the distribution systems for any potential public health risks.

Purchase of Genius Blocks for Hyde Park Regional Water System

Jonathan Churins stated that a lightning strike hit the treated-water building at our Hyde Park Regional Facility on August 27, 2026. We replaced the Genius Blocks with spare stock and subsequently replenished that stock. Because the repair cost exceeded $10,000, we are notifying the Board in accordance with our Procurement Policy. No further action is required.

Emergency Trouble Shooting & Repair for Well No. 3 at Shore Haven Water

The Authority had to issue a Public Works Order to Claverack Pump Services on September 4, 2026, to trouble shoot and repair Well # 3 in the Shore Haven Water System after the well experienced a reduction in production. The cost of the repair exceeded 10,000 and per our Procurement Policy we are notifying the Board. No further action is required.

Award of the 2027 Pump Station & Wet Well Cleaning Contract

Jonathan Churins stated that we have worked with Wind River Environmental LLC in the past for the pump station & wet well cleaning and we are asking the Board to Approve the Award of the contract for 2027 to Wind River Environmental LLC, they were also the lowest responsible bidder.

Dale Borchert made a motion for the Approval to Award the 2027 Pump Station & Wet Well Cleaning Contract to Wind River Environmental. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.F)**

Award of the 2027 Chemical Contracts

Jonathan Churins stated that the chemicals we use daily have decreased in price since last year, the percentage of the decrease is 5 % over last year and the dollar decrease is $ 15,475.11.

Dale Borchert made a motion for the Approval to Allow the Executive Director or Deputy Director to execute the necessary instruments to obtain Chemicals for 2027 from the lowest responsible bidders as recommended. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.G)**

Award of the 2027 Generator Maintenance Contract

Jonathan Churins stated that we are asking the Board for their approval to let us award the 2027 Generator Maintenance Contract to Protective Power Systems & Controls, Inc. Protective power does maintenance to all of the Authorities Generators twice a year and if any of them need to be repaired they will do that as well.

Dale Borchert made a motion for the Approval to Award the 2027 Generator Maintenance Contract to Protective Power Systems & Controls. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.H)**

Capital Projects

Peach Road Water Main Extension Project Update

Ed Mills stated that as of this Board Meeting the 132-Gallon Pressure Tank that was delayed; the contractor was able to find a comparable tank in Boston, and it should be on site in a few days. Booster pump station and the sampling station were installed.

DFS Plum Court Pump Station Improvement

Jason Teed stated that as of this Board Meeting the electrical control panel has been set up, so we are off bypass. We are awaiting full completion and sign off.

GFS-HPR Interconnection Project Status

Jason Teed stated that as of this meeting the Design Engineer has submitted paperwork to the NYS DOL for regulatory approval, they are also preparing to submit the site plan approval on the storage tank, pump station site and subdivision approval to the Town of Hyde Park Planning Board.

QHW-HPR Interconnection Project Status

Jason Teed stated that as of this meeting, the Authority is finalizing agreements for the utility easements & storage tank site, as well as the agreement to accept ownership of the Dutchess Estates distribution at construction completion. The closing for the short-term financing has a tentative closing date of November 12, 2026.

Jason Teed stated that he will be emailing the Board Members when the RFQ's will be advertised to see if they would be interested in evaluating the Qualification Statements for the Design Engineers.

Tivoli WWTP Project Status

Gary Banks stated that construction on Phase 1 is ongoing. The new treatment system and startup will commence in October; electrical delays have caused the schedule to be pushed back.

Tivoli WWTP Change Order No. 6 for the GC Contract

Gary Banks stated that we are submitting Change Order No. 6 to increase General Construction Contract due to increased costs associated with three items. The items include the Pump Station Emergency Bypass, Post Aeration Tank 10" Influent Pipe, and the Control Building Ceiling Insulation.

Dale Borchert made a motion for the Approval of Change Order No. 6 for the General Construction Contract. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.I)**

Executive Session:

Dale Borchert made a motion to Open Executive Session. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.J)**

Dale Borchert made a motion to Close Executive Session. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously. **(Res.2026.09.K)**

Motion to Adjourn:

At 5:32 pm Dale Borchert made a motion to adjourn. This was seconded by Aileen Rohr; a roll call vote was taken, and the resolution passed unanimously.

The next Board Meeting will be on Wednesday October 21, 2026, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso
Program Assistant

Resolutions

1. **(2026.09.A) Approval of Draft Meeting Minutes from May 20th, 2026**
2. **(2026.09.B) Approval of Draft Meeting Minutes from July 15th, 2026**
3. **(2026.09.C) Approval of Draft Meeting Minutes from August 19th, 2026 – TABLED**
4. **(2026.09.D) Approval of the Warrant**
5. **(2026.09.E) Approval of Affirmation for Continuance of Underwriter**
6. **(2026.09.F) Approval to Award the Pump Station Wet Well Cleaning for Contract 2027**
7. **(2026.09.G) Approval of Chemical Contracts for 2027**
8. **(2026.09.H) Approval to Award 2027 Generator Maintenance Contract**
9. **(2026.09.I) Approval Change order No. 6 for the TWWTP GC Contract**
10. **(2026.09.J) Open Executive Session**
11. **(2026.09.K) Close Executive Session**