

# **DRAFT**

## **DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY DRAFT MINUTES of August 18, 2022 Board Meeting**

### **Board Members Attending in Person      Staff Attending in Person**

#### **Board Members Present via Video/Conference Call**

Tom LeGrand

Larry Knapp

Dale Borchert

#### **Staff Present via Video/Conference Call**

Gary Banks

Jonathan Churins

Pam Compasso

Carol Falcone

Kimberly Gutwein

Danielle Hardman

Ed Mills

Rich Winchester

#### **Board Members Absent**

Rudy Vavra

#### **Ex-Officio Member Present via Video/Conference Call**

#### **Others Present via Video/Conference Call**

#### **Meeting Open – Introductions**

The meeting opened at 4:03 p.m.

Tom Legrand called the meeting to order. Mike Keating began with a roll call to identify those attending the meeting both in person and by video/conference call.

Jonathan Churins introduced Gary Banks to the Board as the new Project Manager for the Authority.

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## Public Comment

No Comment given

## Approval of Meeting Minutes

Approval of Board meeting minutes from June 22, 2022.

### **(Res.2022.08.A) – Tabled**

Approving Board Members not available.

## Chairman's Report

Tom stated that the only thing he wanted to mention is the severe drought we are in and if the Authority needs to restrict water usage to ensure the availability of water for all of our customers, the Authority has his complete support.

## Finance Reports:

### **Approval of Warrant**

The warrant was provided to the Board, in the Board package. Larry asked if we are paying \$2500 per month for the landscaping around the facilities? Mary explained that this bill is for two months and explained that this bill is for 13 water/sewer facilities and the property at 1 Lagrange Avenue.

Larry asked what the procedures are when we purchase a new vehicle. Carol stated that we go to the NYS Marketplace website where we get a government discount. We enter the criteria for the vehicle we are looking for and then the manufacturers reach out to us, and we go with the lowest bidder.

Larry Knapp made a motion to approve the warrant. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.08.B).**

## Operation's Report

### **Monthly System Operations Reports**

The Monthly Operations Report was provided to the Board, in the Board package. Rich stated that an additional document was added to the monthly operations report which addresses the systems that are not in compliance, per the request of the Board at last month's meeting. Rich said that this document

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gives more of an explanation to why a particular system is out of compliance and what we are doing to rectify the issue.

## **Capital Project Reports:**

### **GFS WWTP Project Status Report**

Jonathan Churins reviewed the project status memo that was provided to the Board. Jonathan stated that we are in the final stages of closing out the paperwork and will remove this report from future meetings.

### **GFS Collection System Project Status Report**

Jonathan Churins reviewed the project memo that was provided to the Board. The Phase 1 work is largely completed and waiting for additional work to be done for two gushers in the system that was noted during construction, this is not work that was originally included in the design, but it is important to have it done. Phase 2 has been completed and are looking to close out the project.

### **Tivoli Water Project Status**

Mike Keating reviewed the project memo that was provided to the Board. The contractor that is going to replace the mixer is having a hard time finding an electrician to climb the tower to make the repair. The wells and wellfield improvements we continue with the administrative phase of the construction contracts and procurement phases. We are hoping to do some field work and construction in September.

### **Tivoli Sewer Project Status**

Jonathan Churins reviewed the project memo that was provided to the Board. Jonathan stated that the contractor is doing some additional survey work to capture Geotechnical and wetland work. The project is currently at 30 % design component stage and the engineer has provided where the including a recommendation for the different technologies that we are looking at; staff is reviewing the design documents.

### **Pinebrook Water Interconnection Project Status**

Jonathan Churins reviewed the project memo that was provided to the Board. Jonathan stated that the project is still moving forward but unfortunately there are some leaks that were discovered in the last loop of pipe, contractor is working to find and fix the leaks in order to pressure test it and to put it into service. The engineer is evaluating the condition of each leak to determine whether it is workmanship, deviation from approved plans, manufacturer

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defects or a combination of both. The Board and the Authority are extremely disappointed with the workmanship from Thomas Gleason, Inc staff.

## Community Projects

N/A

## New for Consideration

N/A

## Motion to Adjourn:

At 4:35 pm Larry Knapp made a motion to adjourn. This was seconded by Dale Borchert, a roll call vote was taken and passed unanimously.

The next board meeting date is on Wednesday, September 21, 2022, at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso,  
Program Assistant

## Resolutions

1. (2022.08.A) Approval of Minutes for June 22, 2022 Meeting - **Tabled**
2. (2022.08.B) Approval of the Warrant
3. (2022.08.C) Open Executive Session – **Not Used**
4. (2022.08.D) Close Executive Session – **Not Used**