



DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY

Approved Minutes of July 21, 2022 Board Meeting

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Poughkeepsie, NY 12603  
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**Board Members Attending in Person**

Dale Borchert

**Staff Attending in Person**

Mike Keating  
Rich Winchester  
Jonathan Churins

**Authority Board Members**

**Thomas LeGrand**  
Chairperson

**Rudy Vavra**  
Vice-Chairperson

**Lawrence R. Knapp**  
Treasurer

**Dale Borchert**  
Board Member

**Ex officio Members**

**Eoin Wrafter**  
Commissioner  
D.C. Dept. of Planning & Development

**Brian Scoralick**  
Executive Director  
D.C. Soil & Water Conservation District

**Legislative Liaison**

**Will Truitt**  
County Legislature

**Staff**

**Michael J. Keating, P.E.**  
Executive Director

**Jonathan Churins**  
Deputy Director / Asset Manager

**Board Members Present via Video/Conference Call**

Tom LeGrand  
Rudy Vavra

**Staff Present via Video/Conference Call**

Bridget Barclay  
Pam Compasso  
Carol Falcone  
Kimberly Gutwein  
Danielle Hardman  
Ed Mills  
Mary Morris

**Board Members Absent**

Larry Knapp

**Ex-Officio Member Present via Video/Conference Call**

Eoin Wrafter  
Lee Felshin (Arrived Late)

**Others Present via Video/Conference Call**

Tom Lepre

**Meeting Open – Introductions**

The meeting opened at 4:03 p.m.

Tom Legrand called the meeting to order. Mike Keating began with a roll call to identify those attending the meeting both in person and by video/conference call.

**Public Comment**

No Comment given

Approval of Meeting Minutes

Approval of Board meeting minutes from June 22, 2022.

Rudy Vavra made a motion to approve the Board Meeting Minutes from June 22, 2022. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. (Res.2022.07.A).

Chairman's Report

N/A

Finance Reports:

**Approval of Warrant**

The warrant was provided to the Board, in the Board package. There were no questions about the warrant.

Rudy Vavra made a motion to approve the warrant. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. (Res.2022.07.B).

**Amend Section C of the Employee Handbook**

Kimberly Gutwein, DCWWA Finance Director, explained what the amendment to Section C of the employee handbook entailed.

*In the event an Exempt employee obtains Management status, and unused compensatory time capped at 240 hours can be paid out when transitioning to the management position. In lieu of a cash payout, the unused compensatory time may be added to accrued sick time for purposes of application towards retirement benefits, at the discretion of the employee with approval by the Executive Director or his/her designee.*

Rudy Vavra made a motion to approve the amendment to Section C of the Employee Handbook; This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. (Res.2022.07.C).

Dale asked why the change was being made and why wasn't it in the policy, to begin with. Kimberly stated that in the past any unused compensatory time has been transferred to sick time and we have had some employees that have transitioned and have become eligible for the payout, and to keep things consistent we wanted to make it official by putting it in writing and making it fair straight across the board for everyone.

Tom asked if this is consistent with the policy that the County currently has? Kimberly said she wasn't aware of their policy, but she would find out and let the Board know.

### Operation's Report

#### **Monthly System Operations Reports**

The Monthly Operations Report was provided to the Board, in the Board package.

Rudy Vavra asked why we are not in compliance with the Department of Environmental Conservation for the Tivoli Sewer Plant? Rich stated that we are dealing with some compliance issues relating to the aging infrastructure, so when we are talking about the Wastewater Treatment Plants performance, we are not meeting compliance there on one or two of the parameters. Mike stated that we inherited that plant in a serious state of disrepair, so we are doing our best to Band-Aid the plant together but until we move ahead with the total reconstruction, it is going to be difficult. Rudy asked if the DEC understands the situation with the plant. Rich stated that the DEC does understand the process for the most part but, there is potential for fines being issued because they are going to continue to carry out their process on overseeing this facility.

Dale Borchert asked about the Greenfields Water Plant being out of compliance for the manganese, Rich stated that we have no ability to remove the Iron and Manganese in the water, we do a process with sequestering the Iron and Manganese to make the water quality better, but it does not remove it.

Dale Borchert asked about the Dalton Farms Wastewater Treatment Plant, Rich Winchester stated that we hired an engineering firm to do a report on the failing components. The facility is in need for major upgrades, as the project moves along, we will give monthly reports to the Board. Mike Keating said there is a sand filter that is failing and a UV System that has totally failed.

### Capital Project Reports:

#### **GFS WWTP Project Status Report**

Jonathan Churins reviewed the project status memo that was provided to the Board. Jonathan stated that we are in the final stages of closing out the paperwork. The plant is online and operating.

## **GFS Collection System Project Status Report**

Jonathan Churins reviewed the project memo that was provided to the Board. The Phase 1 work is largely completed and waiting for additional work to be done for two gushers in the system that was noted during construction, this is not work that was originally included in the design, but it is important to have it done. Phase 2 has been completed and are looking to close out the project.

## **Tivoli Water Project Status**

Mike Keating reviewed the project memo that was provided to the Board. We are continuing with the maintenance period for the water tank improvements. The wells and wellfield improvements we continue with the administrative phase of the construction contracts and procurement phases. We are hoping to do some field work and construction in September.

## **Tivoli Sewer Project Status**

Jonathan Churins reviewed the project memo that was provided to the Board. Jonathan stated that this is a system that we are managing for the Village of Tivoli, the system has significant capital issues, equipment that is in disrepair and a lot of safety issues, we are engaging with an engineering firm to progress the work we have contracted with Wright Pierce to do the design work, they have brought in geotechnical workers, wetland survey, we are working through those initial tasks, evaluating the different types of treatments that we can use in the facility for secondary treatment.

## **Pinebrook Water Interconnection Project Status**

Jonathan Churins reviewed the project memo that was provided to the Board. Jonathan stated that the project is approaching its completion stage, pipe is in the ground and the contractor is working through leak testing and sorting out issues in the last 2,000 feet of pipe. At a previous Board meeting the Board approved purchasing hydrants to replace existing hydrants in the Pinebrook Water System, most of the supplies have been received and the contractor will be installing them.

## **Dalton Farms RBC Bearing Replacement**

Rich Winchester stated that at the Dalton Farms Wastewater Treatment Plant, one of the RBC bearings is in need of replacement, we have received proposals and are asking the Board to Award the DFW Bearing Replacement Contract to TAM Enterprises, Inc.

Rudy Vavra made a motion to Award the DFW RBC Bearing Replacement Contract to Tam Enterprises, Inc. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.07.D)**.

#### **HPR Water Pump Replacement Project Status**

Jonathan Churins stated that at the Hyde Park Regional Water System, we are looking to replace an aging Raw Water Pump P-101. T & B Engineering has worked with the low bidder, Layne Christensen Co in the past and has recommended awarding the contract to Layne Christensen Co for the Raw Water Pump Replacement P-101.

Rudy Vavra made a motion to Award the HPR Raw Water Pump P-101 Replacement to Layne Christensen Co. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.07.E)**.

#### **Community Projects**

##### **Global Foundries Update**

Mike Keating referenced the memo that was provided to the Board. He stated that the. The subdivision raised regulatory concerns regarding the mechanism by which Global Foundries was providing water to iPark, resulting in a Stipulated Agreement between County Health Department and Global Foundries. Under the Agreement, Global Foundries would retain the responsibility to provide water and sewer services to the 8 subdivided parcels until such time as either a water works corporation or municipal district was established to assume that responsibility. DCWWA and the Health Department have not received any information from Global Foundries in regard to OnSemi's agreement to accept ownership of the waterworks corporation and related obligation to provide water to the existing developed iPark parcels. Rudy Vavra asked Tom if he could reach out to Bill O'Neil, Deputy County Executive, in regard to Global Foundries & OnSemi and try to move this process along. Tom asked Mike to draft a memo to Bill O'neil and Ron Hicks and request a meeting between all of the people involved.

##### **New for Consideration**

N/A

**Motion to Adjourn:**

At 4:55 pm Rudy Vavra made a motion to adjourn. This was seconded by Dale Borchert, a roll call vote was taken and passed unanimously.

The next board meeting date is on Wednesday, August 17, 2022, at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso,  
Program Assistant

**Resolutions**

1. (2022.07.A) Approval of Minutes for June 22, 2022, Meeting
2. (2022.07.B) Approval of the Warrant
3. (2022.07.C) Amended Section C of Employee Handbook
4. (2022.07.D) Award of DFW RBC Bearing Replacement Contract
5. (2022.07.E) Award of HPR Raw Water Pump Replacement Contract
6. (2022.07.F) Open Executive Session – **Not Used**
7. (2022.07.G) Close Executive Session – **Not Used**