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DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY
APPROVED MINUTES of June 22, 2022 Board Meeting

Authority Board Members

Thomas LeGrand
Chairperson

Rudy Vavra
Vice-Chairperson

Lawrence R. Knapp
Treasurer

Dale Borchert
Board Member

Ex officio Members

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Brian Scoralick
Executive Director
D.C. Soil & Water Conservation District

Legislative Liaison

Will Truitt
County Legislature

Staff

Michael J. Keating, P.E.
Executive Director

Jonathan Churins
Deputy Director / Asset Manager

Board Members Attending in Person

Tom LeGrand
Larry Knapp
Dale Borchert
Rudy Vavra

Staff Attending in Person

Mike Keating
Ed Mills
Jonathan Churins

Board Members Present via Video/Conference Call

Staff Present via Video/Conference Call

Bridget Barclay
Pam Compasso
Carol Falcone
Kimberly Gutwein
Danielle Hardman
Mary Morris
Rich Winchester

Board Members Absent

Ex-Officio Member Present via Video/Conference Call

Eoin Wrafter

Others Present via Video/Conference Call

Meeting Open – Introductions

The meeting opened at 4:03 p.m.

Tom Legrand called the meeting to order. Mike Keating began with a roll call to identify those attending the meeting both in person and by video/conference call.

Public Comment

There were no members of the public present.

Approval of Meeting Minutes

Approval of Board meeting minutes of May 18, 2022.

Rudy made a motion to approve the Board Meeting Minutes from May 18, 2022. This was seconded by Dale, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.06.A)**.

Chairman's Report

N/A

Finance Reports:

Approval of Warrant

The Warrant and an Amendment to the warrant were provided to the Board, in the Board package. There were no questions about the warrant.

Larry made a motion to approve the amended warrant. This was seconded by Dale, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.06.B)**.

Continuing Disclosure Statement

Kimberly stated that we are required to comply with the SEC rulings to file the continuing disclosures, the document highlights important financial information such as sections of the audited financials and it is posted on the Electronic Municipal Securities Market and is available for all of our investors to review. The report includes what we have reviewed during the audit; operations, and non-operating financial standings, the statement of net position, and the outstanding debt service.

Division of Water Resources 2023 Budget Request

Kimberly explained that what was provided in the board package was a draft summary with supporting documentation for the 2023 Request for the Division of Water Resources to the County for salary support in the amount of \$ 130,000. Tom asked what we asked for last year? Kimberly stated that we asked for \$ 130,000 last year, and they gave us 120,000. Tom said that he would like to make a request for 145,000 for salary support from Dutchess County.

Operation's Report

Monthly System Operations Reports

The Monthly Operations Report was provided to the Board, in the Board package.

Capital Project Reports:

GFS WWTP Project Status Report

Jonathan reviewed the project status memo that was provided to the Board. Jonathan The electrician has gone in and removed the generator and completed their punch list, we are in the final stages of closing out the paperwork. The plant is online and operating since its completion last year.

GFS Collection System Project Status Report

Jonathan reviewed the project memo that was provided to the Board. The Phase 1 work is largely completed and waiting for additional work to be scheduled, this does not work with what was originally included in the design. Phase 2 has been completed and are looking to close out the project.

Tivoli Water Project Status

Mike K. reviewed the project memo that was provided to the Board. Water main work, a sinkhole developed in front of 21 Broadway, we asked Luizzi & Brothers Contracting, to come back and take care of that repair, Mike feels the County is satisfied with the repair to their road. Wells and wellfield improvements we have completed the EFC's utilization plan, with Ed's help. We will be getting a finalized contractor schedule from the general contractor and electrical contractor; the submittals are continuing.

Tivoli Sewer Project Status

Jonathan reviewed the project memo that was provided to the Board. Jonathan stated that we acquired this facility a few years ago and we do not own it, just the administrator for the facility for the Village of Tivoli. The facility is in difficult shape with safety and physical constraints, that are leading it to a full replacement. We have started working with an engineer to construct a completed design and have started surveying work. Geotechnical work is anticipated to occur in early July. Larry told Jonathan that he would like to have a copy of the recommendations in the technology selection process.

Pinebrook Water Interconnection Project Status

Jonathan reviewed the project memo that was provided to the Board. Jonathan stated that the water line has been interconnected with the loop section and has an active portion within the community and has resolved water quality issues, we are making sure the second loop is online for fire flow events. At a previous Board meeting the Board approved purchasing hydrants to replace existing hydrants in the Pinebrook Water System, the hydrants have been ordered and will most likely be here by October. Jonathan stated that MJ Engineering asked for additional hours to complete the activation of the system, replacing the hydrants, and other miscellaneous punch list items to complete the project.

Rudy Vavra made a motion to Authorize an Amendment to the Construction Administration Services Contract. This was seconded by Larry, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.06.C)**.

DFW Water Meter Project Award Recommendation

Ed reviewed the memo that was provided to the Board. He stated that the project is in its beginning stages, a notice to proceed has been issued and we are starting the submittal review process. Ed brought in a sample of the 5/8 " X 3/4" meter that we are asking the Board to approve.

Rudy made a motion to Approve the Neptune Meter Purchase. This was seconded by Larry, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.06.D)**.

Community Projects

Rudy made a motion to Authorize the Execution of the Eighteenth Reinstatement of the County Water/Sewer Service Agreement with District No. 15. This was seconded by Dale, a roll call vote was taken, and the resolution passed unanimously. **(Res.2022.06.E)**

New for Consideration

Global Foundries Assignment to Onsemi

Mike referenced the memo that was provided to the Board. He stated that Global Foundries made a request to assign the water sale agreement to

Onsemi. Bridget provided some background information in regard to the assignment from IBM to Global Foundries. There were also some recommendations from staff based on lessons learned when the assignment went from IBM to Global Foundries. The Authority has been recommended to engage legal counsel to advise us on the assignment from Global Foundries to Onsemi, request a preliminary meeting with the Poughkeepsie Joint Water Board to discuss issues and concerns, and speak to the Deputy County Executive, Ron Hicks in regard to the request, and consider retaining our auditors, RBT to review Onsemi's financials.

Old Hyde Park Plant Purchase Inquiry

Mike said that Ron Haase, Rust & Co. has made an inquiry about purchasing the Market Street Plant, Mike is going to follow up with them and report back to the Board.

Motion to Adjourn:

At 4:38 pm made a motion to adjourn. This was seconded by a roll call vote was taken and passed unanimously.

The next board meeting date is on Wednesday, July 20, 2022, at 4:00 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,

Pamela Compasso,
Program Assistant

Resolutions

1. (2022.06.A) Approval of Minutes for April 20, 2022, Meeting
2. (2022.06.B) Approval of the Amended Warrant
3. (2022.06.C) PBW Authorize Contract Amendment No. 1 for CA Services Contract
4. (2022.06.D) Approval of Neptune Meter Purchase
5. (2022.06.E) Authorize the Eighteenth Reinstatement of the County Water/Sewer Service Agreement with District No. 15
6. (2022.06.F) Open Executive Session – **Not Used**
7. (2022.06.G) Close Executive Session – **Not Used**