



DUTCHESS COUNTY WATER AND WASTEWATER AUTHORITY

APPROVED MINUTES OF MEETING ON May 18, 2023

1 LaGrange Avenue
Poughkeepsie, NY 12603
(845) 486-3601

Fax (845) 486-3656
dcwwa@dutchessny.gov
www.DCWWA.org

Authority Board Members

Thomas LeGrand
Chairperson

Rudy Vavra
Vice-Chairperson

Lawrence R. Knapp
Treasurer

Dale Borchert
Board Member

Ex officio Members

Eoin Wrafter
Commissioner
D.C. Dept. of Planning & Development

Brian Scoralick
Executive Director
D.C. Soil & Water Conservation District

Legislative Liaison

Will Truitt
County Legislature

Staff

Michael J. Keating, P.E.
Executive Director

Jonathan Churins
Deputy Director / Asset Manager

Board Members Attending in Person

Tom LeGrand
Larry Knapp
Rudy Vavra
Dale Borchert

Staff Attending in Person

Gary Banks
Jonathan Churins
Danielle Hardman
Mike Keating
Rich Winchester

Board Members Present via Video/Conference Call

N/A

Staff Present via Video/Conference Call

Pam Compasso
Carol Falcone
Mary Morris

Board Members Absent

Ex-Officio Member Present via Video/Conference Call

Eoin Wrafter

Others Present via Video/Conference Call

Lee Felshin, Supervising Senior Public Health Engineer, DBCH (Joined Late)
Shreyak – Walden Associates – (Joined Late)

Members of the Public in Person

Meeting Open – Introductions

The meeting opened at 4:00 p.m.

Tom LeGrand called the meeting to order and began with a roll call to identify those attending the meeting both in person and by video/conference call.

Approval of Meeting Minutes

Approval of meeting minutes for January 18, 2023.

Approval of Board meeting minutes from January 18, 2023. Larry Knapp made a motion to approve the Board Meeting Minutes from January 18, 2023. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.A).**

Approval of meeting minutes for March 22, 2023.

Approval of Board meeting minutes from March 22, 2023. Rudy Vavra made a motion to approve the Board Meeting Minutes from March 22, 2023. This was seconded by Dale Borchert, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.B).**

Approval of meeting minutes for April 19, 2023.

Approval of Board meeting minutes from April 19, 2023. Rudy Vavra made a motion to approve the Board Meeting Minutes from April 19, 2023. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.C).**

Chairman's Report

Approval of changing of the Board Meeting start time to 4:30 pm. Rudy Vavra made a motion to approve the Board Meeting start time to 4:30 pm. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.D).**

Finance Reports

Approval of Warrant

The Warrant was provided to the Board, in the Board package.

Larry Knapp asked Mary Morris if all of the smaller invoices that we are paying to Amity Construction, are for the Hyde Park Regional System. Mary Morris stated that they are.

Larry Knapp made a motion to approve the warrant as presented. This was seconded by Rudy Vavra, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.E)**

Rudy Vavra made a motion to approve Dental & Vision Benefits for part-time staff. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.F)**

Operation's Report

Monthly System Operations Reports

Rich reviewed the Monthly Operations Report that was provided to the Board, in the Board package.

Roof Work at 1 LaGrange Avenue

The roof at 1 LaGrange Avenue has had 3 major leaks since we acquired the building. The roof was replaced in 2012 prior to us purchasing the building but has since deteriorated and in need of repair. Vanguard roofing has successfully resolved the isolated leaks as a short-term solution. Vanguard needs to do additional work to stabilize the areas that are prone to leaks. We are asking the Board to award the roof work to Vanguard.

Rudy Vavra made a motion to Approve the Roof Repairs for the LaGrange Avenue Building. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.G)**

Replacement of Variable Frequency Drives at HPR

At the Hyde Park Regional Water Facility, the VFD (Variable Frequency Device) needs to be replaced. The Hyde Park staff researched repairing the unit or refurbishing it and they had no success.

We received six quotes for the work per our procurement policy when a Public Works Service exceeds \$ 10,000. Armani Consulting Corporation of Poughkeepsie was the lowest bidder, and the Authority is asking the Board to approve the contract between the Authority and Armani Consulting, in the amount of \$ 12,920.

Rudy Vavra made a motion to Award Public Works Agreement for VFD Replacement at Hyde Park Regional Water System. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.H)**

Rudy Vavra made a motion to approve the Renewal of the Chemical Contract with Chemtrade Chemical. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.I)**

Rudy Vavra made a motion to approve the Renewal of the Chemical Contract with Surpass Chemical Co., Inc. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.J)**

Rudy Vavra made a motion to approve the Renewal of the Chemical Contract with Slack Chemical Co, Inc. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.K)**

Capital Project Reports:

GFS WWTP Project Status Report

Jonathan Churins reviewed the project status memo that was provided to the Board. We are working on finalizing the paperwork with the engineers, no report beyond that.

GFS Collection System Project Status Report

Jonathan Churins reviewed the project status memo that was provided to the Board. We are working on finalizing the paperwork with the engineers, no report beyond that.

GFW Connection Bond with Budgets & Cost Estimates

The Greenfields Water System (GFW) serves 281 residential customers in the Town of Hyde Park. In 2021 & 2022, as a result of new sampling requirements, the system was found to have levels of PFOS (perfluorooctanesulfonic acid) above maximum contaminant levels in 3 of the 4 active wells. As a result, the Authority was directed by County Health Department to conduct engineering evaluation to identify the necessary steps to resolve the violations.

The Authority initially retained CPL Engineering to evaluate the feasibility and cost of water treatment options to establish an interconnection to the Hyde Park Regional Water System (HPR), a preliminary internal decision was made to further pursue an interconnection to HPR as the preferred solution. We then retained H2M to update the previous capacity analysis for the Hyde Park Water Treatment Facility to determine the upgrades and improvements that would be needed to meet the water demands of the GFW system. Based on the Engineering Reports, a total project cost of \$ 13.78 million is projected. We submitted applications to NYS Environmental Facilities Corporation (EFC), for subsidized interest loan and grant financing. Grants were awarded in the total amount of \$ 5 million and, while the project did not score high enough to receive subsidized interest rate financing from EFC, it is eligible for an EFC market rate loan. The total project cost includes both the construction of the interconnection

main and pumping facilities, and improvements to the HPR Water Treatment Facility. Staff recommends that the portion of the project expenses associated with the treatment plant upgrades be allocated across all customers receiving water from the HPR plant (original Hyde Park System, Staatsburg, Zone D, Pinebrook, and now Greenfields.) The cost of the interconnection would be allocated solely to customers in the GFW service area. The above costs, financing and allocations would result in a 7 % increase to a typical residential Hyde Park Water Customer, and a 95 % increase to the typical Greenfields Water customer.

Rudy Vavra made a motion to Authorize the Bond Authorization with EFC for the Greenfields Water Connection to the Hyde Park Water Project. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.M)**

Tivoli Water Project Status

Mike Keating reviewed the project memo that was provided to the Board. He stated that C3ND is going through a draft punch list that will minimize the final punch list for the project.

Tivoli Water Bond Authorization

The Authority has been notified from NYS Environmental Facilities Corporation (EFC), that they are in a position to provide long term financing for costs related to improvements to the Tivoli Water System including costs of issuance (the "Project"); and short-term financing was provided to the Village of Tivoli and the Authority will be responsible to issue the long term bonds and acquiring the Project from the Village of Tivoli.

Rudy Vavra made a motion to Authorize the Bond Authorization with EFC for the Tivoli Water System. This was seconded by Larry Knapp, a roll call vote was taken, and the resolution passed unanimously. **(Res.2023.05.L)**

Tivoli Sewer Project Status

Gary Banks reviewed the project memo that was provided to the Board. The 90 % design documents are being reviewed with a target date of May 26, 2023, for feedback to Wright-Pierce.

Pinebrook Water Interconnection Project Status

Jonathan Churins reviewed the project status memo that was provided to the Board. Contractors are working on completing their final punch list items. Highway

Superintendent accepted the work and will close permit. Final payment will be made once all items have been completed.

Task Order Summary

Mike Keating stated that the task order summary is to notify the Board of all of the task orders that have been issued to the consultants that we are working with.

Community Projects

Mike Keating stated that he provided a Community Projects Summary for the Board. Jeffrey Groves (North Cross Subdivision) will be winding down by the end of the Summer.

Jonathan Churins provided an update in regard to the sale of the old Hyde Park Plant on Market Street, he stated that he met with the buyer of the property and are working to schedule a closing.

The Legislature is going to consider a resolution allocating \$ 40,000 to the Authority to produce an engineering report to consider the feasibility of the Southern Dutchess Water Transmission Line. Dale Borchert recused himself in regard to the Southern Dutchess Water Transmission Line.

The Peach Road/BOCES project is delayed because the engineer states that there are supply chain issues with mechanicals for the pump station.

New for Consideration

Executive Session:

N/A

Motion to Adjourn:

At 4:47 pm Rudy Vavra made a motion to adjourn. This was seconded by Larry Knapp, a roll call vote was taken, voted on and passed unanimously.

The next Board Meeting will be on Wednesday, June 21, 2023, at 4:30 pm, at 1 Lagrange Ave., Poughkeepsie, NY 12603.

Respectfully submitted,
Pamela Compasso,
Program Assistant

Resolutions

1. (2023.05.A) Approval of Minutes for Meeting on January 18, 2023
2. (2023.05.B) Approval of Minutes for Meeting on March 22, 2023
3. (2023.05.C) Approval of Minutes for Meeting on April 19, 2023
4. (2023.05.D) Approval of Board Meeting Time Change
5. (2023.05.E) Approval of Warrant
6. (2023.05.F) Approval of Dental/Vision Benefits for Part-Time employees
7. (2023.05.G) Approval of Roof Work at 1 LaGrange Avenue by Vanguard
8. (2023.05.H) Award for VFD HPR Replacement
9. (2023.05.I)) Award of Chemical Contract Renewal - Chemtrade
10. (2023.05.J) Award of Chemical Contract Renewal - Surpass
11. (2023.05.K) Award of Chemical Contract Renewal – Slack Chemicals
12. (2023.05.M) GFW Connection Bond Authorization
13. (2023.05.L) Tivoli Water Bond Authorization
14. (2023.05.N) Open Executive Session – **Not Used**
15. (2023.05.O) Close Executive Session – **Not Used**