

**DUTCHESS COUNTY**  
**DEPARTMENT OF BEHAVIORAL & COMMUNITY HEALTH**  
Division of Weights & Measures

**Instructions for completing Item Pricing Waiver Application**

To request a waiver, complete the Item Pricing Waiver Application. There are two options for completing the application:

1. Enter the information on the application online; or
2. Print the application and handwrite or type the information on the application.

The application cannot be submitted electronically. The application must be printed for either option **and** the signature at the end of the application **MUST** be an original signature.